

Early Learning Coalition of Osceola County

RFP EVALUATION AND SELECTION TOOL

REQUEST FOR PROPOSAL: RFP: SR & VPK 2021-24

Name of Applicant Organization for response which is subject of this review. (Legal name from Request for Proposal Acknowledgement form) _____

Evaluation Committee Member performing this Evaluation: _____ (Name printed)

Scoring Criteria and Procedure for Criteria Checklist

A member of the evaluation committee and/or Coalition staff will assess each response utilizing the evaluation tool below. Each question must be successfully completed in its entirety to receive the full point value. Questions partially completed or completed incorrectly will not receive any points.

SECTION A — CRITERIA CHECKLIST	Completed Correctly?		Score	Score Total
1. The Application was received by 2:00p.m. on 8/9/21 to receive full point value. Applications received after 2:00p.m. on 8/9/21 will not be accepted.	Yes	No	50	
2. The response contains the original and six (6) copies of the Application.	Yes	No	50	
3. Original signed and dated Request for Proposal Acknowledgement Form indicating the total number of pages in the Application? (Appendix D)	Yes	No	50	
4. Signed Acceptance of Contract Terms and Conditions form? (Appendix G) indicating that the Applicant agrees to all Coalition requirements, terms and conditions in the RFP and the Coalition's Contract?	Yes	No	50	
5. Completed and signed the Assurances and Certifications? (Appendix H)	Yes	No	50	
6. Completed and signed Statement of No Involvement form? (Appendix F)	Yes	No	50	
7. Was the Application (including all accompanying forms requiring signature) signed by a duly authorized officer of the applying organization, and was proof of authorization included, if needed?	Yes	No	50	
TOTAL SCORE			350	

THRESHOLD 1 – Evaluation of the Applicant’s Overall Ability to Successfully Manage the Contract and Provide RFP Services

Section B KNOWLEDGE AND COMMITMENT

Evaluation of Applicant’s Knowledge of and Commitment to Services (relates to the applicable Major Program Goals – Sections 4.2-A, 4.2-B and 4.2-C).

Section B: Criteria	Indicators	Max. Score	Actual Score
<p>1. The Applicant demonstrates an understanding of state and federal legislative requirements, applicable in implementing services described in the RFP.</p>	<ul style="list-style-type: none"> The Applicant’s overview of service delivery demonstrates an understanding of the legislative requirements, applicable rules and guidelines applicable to implementing early learning services. 	50	
<p>2. The Applicant provides a strategic plan for implementing services and meeting targeted goals and objectives.</p>	<ul style="list-style-type: none"> The application clearly articulates how it will address each element in the Task List Sections 4.2-A, 4.2-B, and/or 4.2-C. The application clearly demonstrates how it’s service delivery plan will meet the targeted goals and objectives described in the RFP. 	50	
<p>KNOWLEDGE AND COMMITMENT COMMENTS:</p>			

Subtotal Section B _____ (Maximum Score = 125 points)

SECTION C ORGANIZATIONAL CAPACITY

Evaluation of the Applicant’s Organizational Capacity (relates to Section 3.2), Scope of Service, Financial Specifications, Description of Staffing and Organizational Capacity and Proposed Budget of this RFP.

Section C: Criteria	Indicators	Max. Score	Actual Score
<p>1. The Applicant’s description of its corporate structure demonstrates that it is sufficient to complete the proposed project.</p>	<ul style="list-style-type: none"> • The application includes a list of the Applicant’s board of directors and a description of how management makes decisions, including levels of authority for each level of management. • The Applicant has signed the certification that it is a corporation in good standing with all applicable state and federal agencies. • The Applicant’s synopsis provides corroborating details that indicate it is able to manage and complete the proposed services • The Applicant has demonstrated evidence of policies and procedures addressing personnel management, fiscal/budget activities, general administrative services and risk management. • The Applicant has demonstrated the ability to submit reports and data on a timely basis. 	35	
<p>2. The Applicant demonstrates that it has proven experience serving the target populations.</p>	<ul style="list-style-type: none"> • The Applicant demonstrates that it has worked with the various populations described in this RFP. • If the Applicant plans to subcontract, the application should detail the qualifications of the subcontractors and the ability of the Applicant to manage subcontracts. The description should include, but not be limited to, scope of similar or related services previously provided, geographical areas, staff specialties, programmatic capacity, number of years providing early learning services, and quantitative outcomes. 	15	
<p>3. The Applicant’s most recent audit indicates it has sufficient resources to manage services described in this RFP.</p>	<ul style="list-style-type: none"> • The financial statement or audit indicates that the Applicant has a history of sound financial management. • The Applicant has experience managing multiple funding streams. • The most recent audit, as applicable, indicated no significant material findings. • The management letter of the last audit was unqualified. 	50	
<p>4. The Applicant has a cost allocation plan and clearly demonstrates how funds will be expended</p>	<ul style="list-style-type: none"> • The Applicant describes how it will allocate resources to activities related to key processes/program activities. • The Applicant clearly understands costs associated with key services and has the ability to maximize available resources. • Proposed budgets are comprehensive, i.e., address all possible funding sources and expenses and are realistic. • The Applicant provided documentation that the funds that will be dispersed in relation to this RFP exclusively to pay for activities related to this RFP and associated contract. 	50	

	<ul style="list-style-type: none"> If the Applicant applied for more than one ELC component, the Applicant provided an additional budget showing a cost savings in service delivery efficiencies, as applicable. 		
5. The Applicant's accounting policies and procedures assure a high degree of accountability,	<ul style="list-style-type: none"> The system's chart of accounts is adequate to track all funds and expenditures related to the programs funded through this RFP. The internal controls described in the Application are in accordance with generally accepted accounting practices. 	25	
6. The Applicant's financial resources, bonding and insurance are adequate.	<ul style="list-style-type: none"> The Applicant has demonstrated the ability to provide services for at least thirty (30) days from initial implementation of this contract. The Applicant has cash reserves equal to approximately 1/10th of the final contract slot dollar amount for a one-year period based on the current fiscal year slot budget on hand (ELC 1 only). The Applicant has demonstrated evidence of having appropriate bonding and insurance. 	30	
7. The number and type of financial management staff the Applicant describe are adequate to ensure compliance and accountability.	<ul style="list-style-type: none"> The Applicant's table of organization for the financial management unit includes qualified staff. 	30	
8. The Applicant describes a detailed plan that would facilitate a smooth transition. (as applicable) (The current contractor would automatically receive full point value)	<ul style="list-style-type: none"> The Applicant has a detailed transition plan The Applicant describes coordination activities with the previous Contractor to facilitate a smooth transition The transition plan describes a list of task and their relation to completion dates that the Applicant will have to accomplish during the transition period between the execution of a Contract and the actual start date. 	15	
ORGANIZATIONAL CAPACITY COMMENTS:			

Subtotal Section C _____ (Maximum Score = 250 points)

SECTION D MANAGEMENT AND COORDINATION OF MANAGEMENT INFORMATION SYSTEMS

Evaluation of Applicant’s capacity to manage and coordinate Management Information Systems (MIS) (relates to MIS {Section 3.3}, Reports {Section 6.12}, Records and Documentation {Section 6.13} and Appendix M: EFS MOD Data and Security of this RFP).

Section D: Criteria	Indicators	Max. Score	Actual Score
<p>1. The Applicant has experience with management information systems and is able to meet the data requirements.</p>	<ul style="list-style-type: none"> • The application includes a system configuration of current or planned client management information systems and compatibility with FOEL • There is a plan for aligning records and documentation with automated data, as applicable. • There is evidence that the Applicant has experience with database management. • The applicant includes a job description and name of Database Administrator and Network Administrator. 	50	
<p>2. The Applicant demonstrates the ability to manage complex data and high volume transactions.</p>	<ul style="list-style-type: none"> • The capacity of the Applicant’s operating system described in the RFP is large and fast enough to be reliable and efficient for proposed services. • The Applicant describes computer hardware and software equipment being proposed as sufficient to comply with both internal and external data requirements. 	40	
<p>3. The Applicant understands mandated documentation and record keeping requirements</p>	<ul style="list-style-type: none"> • The Applicant describes a process to ensure the necessary level of confidentiality that is statutorily required • The method of storing all required documents, as applicable, is adequate in terms of capacity and efficiency. 	35	
<p>4. The Applicant can demonstrate the ability to provide support and assistance in the successful utilization of EFS Modernization System with providers, parents, internal staff and Coalition staff.</p>	<ul style="list-style-type: none"> • The Applicant describes their plan to provide help desk services to providers and parents learning how to navigate the EFS Modernization System. • The Applicant describes their plan to ensure all internal staff are properly trained to use the EFS Modernization System. • The Applicant describes their plan to assist Coalition staff in learning the applicable components of the EFS Modernization System to create the Coalition’s dashboard, download reports, view provider and child data for monitoring purposes, and other information as determined. 	50	
<p>5. The Applicant has a workflow process that contains the proper submission of required federal and state reports, as applicable.</p>	<ul style="list-style-type: none"> • The Applicant describes their ability to provide monthly, quarterly, mid-year, and/or annual management/program related reports, as applicable. • The Applicant has the capability of producing ad hoc reports requested by the Coalition. 	25	

**MANAGEMENT AND COORDINATION OF MANAGEMENT INFORMATION SYSTEMS
COMMENTS:**

Subtotal Section D _____ (Maximum Score = 200 points)

SECTION E RELATIONSHIPS WITH KEY COMMUNITY STAKEHOLDERS

Evaluation of Applicant’s Relationships with Key Community Stakeholders (relates to Coordination with Other Entities (Sections 3.4 and 6.16 of this RFP).

Section E: Criteria	Indicators	Max. Score	Actual Score
<p>1. The Applicant demonstrates the ability to collaborate with other community entities</p>	<ul style="list-style-type: none"> • A diagram or outline depicts key relationships, including types of stakeholders listed in Section 6.16 of this RFP. • The application includes individualized letter(s) of support from multiple community stakeholders. • The application describes how the Applicant will maintain a working knowledge of other community social service agencies to facilitate appropriate referrals. • The application includes a description of the Applicant’s linkage and coordination process with entities contracted to perform other School Readiness and/or Voluntary Prekindergarten functions, as applicable. • The application addresses collaboration at the program/services level as well as the family level. • The application includes a description of past experience with subcontracts and/or interagency collaborative initiatives, as applicable. 	100	
<p>RELATIONSHIPS WITH KEY COMMUNITY STAKEHOLDERS COMMENTS:</p>			

Subtotal Section E _____ (Maximum Score = 100 points)

THRESHOLD 2 SERVICE DELIVERY

Evaluation of the Applicant’s ability to successfully provide each of the Early Learning Components specified in this RFP

ELC 1 – Early Learning Provider Compliance and Support Services (4.2-A)

Section 4.2-A	Indicators	Max. Score	Actual Score
Major Activities (1)			
<p>The application describes how it will provide services to all providers in Osceola County.</p>	<ul style="list-style-type: none"> • Provider contract management, including compliance monitoring activities and provider profile management in the Provider Simplified Point-of-Entry System • Provider recruitment and eligibility, including informal provider support, to expand the supply of early education and care for infants and toddlers, School Readiness, VPK services, and unique population needs. • Technical Assistance to providers regarding contracts and compliance activities • Needs Assessment • Ensure compliance with FDOE grant requirements and thresholds 	75	

Section 4.2-A	Indicators	Max. Score	Actual Score
Staffing Plan (2)			
<p>The application demonstrates staffing capacity to successfully perform each component for which they are submitting an application.</p>	<ul style="list-style-type: none"> • A staffing plan, that includes the number of staff, including personnel job descriptions with salary ranges and minimum education requirements, which reflect the ability of the Applicant to fulfill the service obligations under its Proposal. The staffing plan should include, but not be limited to, organization of staff and timelines for hiring and training new staff for proposed services (as applicable) and a plan for how turnover, long-term absences, and future recruitment and hiring issues will be managed. • The application describes how all staff, and any subcontractor staff, will meet applicable staff qualifications as required by 943.052, Florida Statutes. 	15	

Section 4.2-A	Indicators	Max. Score	Actual Score
Evaluation Strategy (3)			
<p>The application demonstrates the ability to meet quality and grant outcomes.</p>	<ul style="list-style-type: none"> • Description of the Applicant's existing or planned continuous quality improvement processes and relationship to program/service outcomes. • A customer satisfaction determination process that centers on the customer's experience with services and including a process to adapt services based on customer satisfaction data. • A complaint/conflict resolution process, including grievance policies or procedures addressing parents, providers, and/or staff. • A summary of the Applicants capacity to achieve the performance specifications below: • <u>One hundred percent (100%)</u> of existing School Readiness providers shall receive a Program Compliance monitoring inspection. • <u>One hundred percent (100%)</u> of School Readiness providers will be evaluated annually to determine their implementation of a developmentally appropriate curriculum, which includes a character development component. • <u>One hundred percent (100%)</u> of the child care providers that receive a violation through a program compliance monitoring will be offered technical assistance. • <u>One hundred percent (100%)</u> of providers who have been determined as non-compliant will receive Coalition approved non-compliance notification and grievance process policies within five (5) business days by certified mail with delivery confirmation, in addition to email and/or regular mail. • <u>One hundred percent (100%)</u> of eligible providers who apply to become a VPK provider will be certified within ten (10) days of application submission or upon submission of all required forms and documentation. • A minimum of <u>fifty percent (50%)</u> of the VPK providers shall receive a program evaluation annually, prioritized according to the Coalition's policies and procedures. • <u>Eighty-five percent (85%)</u> or higher of providers responding to the provider survey will report that they are satisfied with the quality of central agency services received including response time to questions and overall customer service functions. 	50	

Section 4.2-A	Indicators	Max. Score	Actual Score
Budget			
<p>The Applicant's operational costs are reasonable and reflect cost efficiencies where applicable</p>	<ul style="list-style-type: none"> • The application and budget submission requirements are completed and submitted in accordance to RFP specifications. • Projected budget expenditures are within a reasonable range for similar costs in this area. • Projected budget expenditures are clearly linked to services in the application. • Projected budget expenditures are clearly defined by line item and funding stream. • If the Applicant applied for more than one ELC component, the combined budget reflects a cost savings and efficiency. • If the Applicant is not currently providing the services outlined in this ELC component, the application reflects all transition costs associated with assuming service delivery and contract execution. <p><u>School Readiness</u></p> <ul style="list-style-type: none"> • The Applicant outlines the charges for school readiness administrative and non-direct operational services. • The budget shows that BBA expenditures will not exceed <u>1.28%</u>. • The budget shows that BBD, BDE, and SYS expenditures will not exceed <u>6.50%</u>. • The budget shows that QOO, Q14 expenditures will not exceed <u>2.88%</u>. • The budget shows that INT expenditures will not exceed <u>0.26%</u> • The Applicant reflects an understanding that all expenditures are based on cost reimbursement. <p><u>Voluntary Prekindergarten</u></p> <ul style="list-style-type: none"> • The budget shows that the VPADM, VPENR, and VPMON expenditures will not exceed <u>2.70%</u> of actual enrollments. • The Applicant reflects an understanding that all operational expenditures are cost reimbursed and are based on the actual number of children served in VPK for the fiscal year. 	60	

ELC 1: Early Learning Provider Compliance and Support Services (4.2-A)
COMMENTS:

Subtotal ELC 1 _____ (Maximum Score = 200 points)

ELC 2 – Early Learning Family Services (4.2-B)

Section 4.2-B	Indicators	Max. Score	Actual Score
Major Activities (1)			
<p>The Application describes how services will be provided to all families in Osceola County according to guidelines set by Florida State and Rule.</p>	<p>Early Learning Eligibility & Enrollment Services</p> <ul style="list-style-type: none"> • Eligibility determination for School Readiness and Voluntary Prekindergarten early education and care services. Re-certification of School Readiness participants. • Enrollment of children in early learning education and care programs. Voucher and certificate management. • Management of child withdrawals, transfers and re-enrollments. • Simplified point of entry/wait list management • Consumer education and outreach initiatives • Ensure compliance with FDOE grant requirements and thresholds <p>Child Care Resource & Referral Services</p> <ul style="list-style-type: none"> • Child care consumer information, education and referrals for parents • Employer and community support, education and assistance. • Maintenance of CCR&R database. • Consumer education and outreach initiatives. • Ensure compliance with FDOE grant requirements and thresholds 	200	

Section 4.2-B	Indicators	Max. Score	Actual Score
Staffing Plan (2)			
<p>The application demonstrates staffing capacity to successfully perform each component for which they are submitting an application.</p>	<ul style="list-style-type: none"> A staffing plan, that includes the number of staff, including personnel job descriptions with salary ranges and minimum education requirements, which reflect the ability of the Applicant to fulfill the service obligations under its Proposal. The staffing plan should include, but not be limited to, organization of staff and timelines for hiring and training new staff for proposed services (as applicable) and a plan for how turnover, long-term absences, and future recruitment and hiring issues will be managed. The application describes how all staff, and any subcontractor staff, will meet applicable staff qualifications as required by 943.052, Florida Statutes. 	100	

Section 4.2-B	Indicators	Max. Score	Actual Score
Evaluation Strategy (3)			
<p>The application demonstrates the ability to meet quality and grant outcomes.</p>	<ul style="list-style-type: none"> Description of the Applicant's existing or planned continuous quality improvement processes and relationship to program/service outcomes. A customer satisfaction determination process that centers on the customer's experience with services and including a process to adapt services based on customer satisfaction data. A complaint/conflict resolution process, including grievance policies or procedures addressing parents, providers, and/or staff. A summary of the Applicants capacity to achieve the performance specifications below: <u>One hundred percent (100%)</u> of children initially enrolled or redetermined for School Readiness services will meet eligibility priorities as established in statute or rule and within Coalition approved eligibility priorities. <u>One hundred percent (100%)</u> of Workforce Transition cash assistance eligible clients subject to work participation, as qualified by Work Force or their designee, who need School Readiness services will be served within ten (10) working days after receipt of referral, subject to availability of funding. <u>One hundred percent (100%)</u> of children determined to be at-risk of abuse or neglect as determined by the Department of Children and Families, and in 	125	

	<p>accordance with the Rilya Wilson Act, will be served within ten (10) working days, subject to availability of funds.</p> <ul style="list-style-type: none">• <u>One hundred percent (100%)</u> of children determined to be at-risk of abuse or neglect as determined by the Department of Children and Families, who meet the age group priorities as established by the Coalition, will be served within ten (10) working days, subject to availability of funds.• <u>One hundred percent (100%)</u> of School Readiness eligible Special Needs children who apply for services will receive an eligibility certificate to attend School Readiness programs as authorized by the Coalition's approved eligibility priorities.• <u>One hundred percent (100%)</u> of families with eligible four-year-old children who apply for Voluntary Prekindergarten services will receive a VPK enrollment certificate, pending the submission of required forms and documentation.• <u>One hundred percent (100%)</u> of children enrolled into the VPK program will have met all state mandated eligibility requirements.• <u>One hundred percent (100%)</u> of new or re-enrolling parents receiving eligibility services will also receive Child Care Resource and Referral (CCR&R) services. Parents being re-certified will be offered CCR&R services as needed.• <u>Ninety five percent (95%)</u> of cases will have their eligibility determined accurately, efficiently and timely in compliance with FDOE guidelines.• Parents/customers will be able to access all early learning services <u>ninety five percent (95%)</u> of the time during operational hours, including all associated equipment, technology and staffing structures needed to handle the volume of calls, walk-in clients, and eligibility interviews.• <u>Ninety five percent (95%)</u> of provider and child files will be maintained in accordance with FDOE and Coalition requirements.• VPK provider and child enrollment information collected by the Contractor will be entered into the EFS Modernization System within <u>ten (10) days</u> upon certification/enrollment completion.• <u>One hundred percent (100%)</u> of families receiving CCR&R services will have received information or referrals to community resources and/or services, as requested and as available.		
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Section 4.2-B	Indicators	Max. Score	Actual Score
Budget (4)			
<p>The Applicant's operational costs are reasonable and reflect cost efficiencies where applicable</p>	<ul style="list-style-type: none"> • The application and budget submission requirements are completed and submitted in accordance to RFP specifications. • Projected budget expenditures are within a reasonable range for similar costs in this area. • Projected budget expenditures are clearly linked to services in the application. • Projected budget expenditures are clearly defined by line item and funding stream. • If the Applicant applied for more than one ELC component, the combined budget reflects a cost savings and efficiency. • If the Applicant is not currently providing the services outlined in this ELC component, the application reflects all transition costs associated with assuming service delivery and contract execution. <p><u>School Readiness</u></p> <ul style="list-style-type: none"> • The Applicant outlines the charges for school readiness administrative and non-direct operational services. • The budget shows that BBA expenditures will not exceed <u>1.00%</u>. • The budget shows that BBD, BDE, and SYS expenditures will not exceed <u>6.50%</u>. • The budget shows that Q14 expenditures will not exceed <u>2.00%</u>. • The Applicant reflects an understanding that all expenditures are based on cost reimbursement. <p><u>Voluntary Prekindergarten</u></p> <ul style="list-style-type: none"> • The budget shows that the VPADM, VPENR, and VPMON expenditures will not exceed <u>2.50%</u> of actual enrollments. • The Applicant reflects an understanding that all operational expenditures are cost reimbursed and are based on the actual number of children served in VPK for the fiscal year. 	175	

ELC 2: Early Learning Family Services (4.2-B)
COMMENTS:

Subtotal ELC 2 _____ (Maximum Score = 600 points)

ELC 3 – Payment and Fiscal Administrative Services (4.2-C)

Section 4.2-C	Indicators	Max. Score	Actual Score
Major Activities (1)			
<p>The Application describes how services will be provided fiscally and administratively.</p>	<ul style="list-style-type: none"> • Operational and administrative functions necessary to administer early learning services to providers • Administration of School Readiness and VPK provider payments including pre-payment and reconciliation payments and/or reimbursement payments • Early learning direct services database collection, management, and reporting of services utilizing the EFS Modernization System. • Early Learning services fiscal management and child care slot analysis • Monitoring of School Readiness and Voluntary Prekindergarten attendance sheets • Administrative technical assistance to early learning providers to ensure compliance with local state, and/or federal standards regarding fiscal administration and prepayment/reimbursement questions • Parent Sliding Fee Schedule and Provider Reimbursement Rate schedules management and compliance • Financial liability for slot utilization deficits; disallowed costs and/or failure to have budget within 1% of slot budget: 	150	

Section 4.2-C	Indicators	Max. Score	Actual Score
Staffing Plan (2)			
<p>The application demonstrates staffing capacity to successfully perform each component for which they are submitting an application.</p>	<ul style="list-style-type: none"> • A staffing plan, that includes the number of staff, including personnel job descriptions with salary ranges and minimum education requirements, which reflect the ability of the Applicant to fulfill the service obligations under its Proposal. The staffing plan should include, but not be limited to, organization of staff and timelines for hiring and training new staff for proposed services (as applicable) and a plan for how turnover, long-term absences, and future recruitment and hiring issues will be managed. • The application describes how all staff, and any subcontractor staff, will meet applicable staff qualifications as required by 943.052, Florida Statutes. 	50	

Section 4.2-C	Indicators	Max. Score	Actual Score
Evaluation Strategy (3)			
<p>The application demonstrates the ability to meet quality and grant outcomes.</p>	<ul style="list-style-type: none"> • Description of the Applicant's existing or planned continuous quality improvement processes and relationship to program/service outcomes. • A customer satisfaction determination process that centers on the customer's experience with services and including a process to adapt services based on customer satisfaction data. • A complaint/conflict resolution process, including grievance policies or procedures addressing parents, providers, and/or staff. • A summary of the Applicants capacity to achieve the performance specifications below: • <u>One hundred percent (100%)</u> of invoices submitted to the Coalition for processing will be completed according to the requirements specified by the Contract and in accordance with the Coalition's approved Cost Allocation Plan. • All requests for reimbursements by providers, received by the Contractor will be processed and submitted to the Coalition by the <u>fifteenth (15th)</u> of the month following the month of service. • All other invoices submitted by the Applicant for reimbursement will be submitted to the Coalition by the <u>fifteenth (15th)</u> of the month following the month of service. • Providers will be paid and/or receive written notification of any payment discrepancies within seven (7) working days after receipt of reimbursement from the Coalition or thirty (30) calendar days after provider submission, whichever is sooner, with <u>ninety-five percent (95%)</u> accuracy. • The Contractor's forecasts, trend analyses and budget management will result in fiscal year budgets that are balanced, with no deficit spending and with no significant surplus <u>one percent (1% or less)</u> of funds that have been contracted for services. • All reports will be submitted in a timely manner as outlined in the contract. • Monthly monitoring of provider attendance sheets will be conducted at a minimum of <u>ten percent (10%)</u> and technical assistance will be provided to those providers submitting incorrect information. • Provider submission of paperwork will be approved with <u>ninety-five (95%)</u> accuracy. 	75	

Section 4.2-C	Indicators	Max. Score	Actual Score
Budget (4)			
<p>The Applicant's operational costs are reasonable and reflect cost efficiencies where applicable</p>	<ul style="list-style-type: none"> • The application and budget submission requirements are completed and submitted in accordance to RFP specifications. • Projected budget expenditures are within a reasonable range for similar costs in this area. • Projected budget expenditures are clearly linked to services in the application. • Projected budget expenditures are clearly defined by line item and funding stream. • If the Applicant applied for more than one ELC component, the combined budget reflects a cost savings and efficiency. • If the Applicant is not currently providing the services outlined in this ELC component, the application reflects all transition costs associated with assuming service delivery and contract execution. <p><u>School Readiness</u></p> <ul style="list-style-type: none"> • The Applicant outlines the charges for school readiness administrative and non-direct operational services. • The budget shows that BBA expenditures will not exceed <u>1.00%</u>. • The Applicant reflects an understanding that all expenditures are based on cost reimbursement. <p><u>Voluntary Prekindergarten</u></p> <ul style="list-style-type: none"> • The budget shows that the VPADM, VPENR, and VPMON expenditures will not exceed <u>1.00%</u> of actual enrollments. • The Applicant reflects an understanding that all operational expenditures are cost reimbursed and are based on the actual number of children served in VPK for the fiscal year. 	125	

ELC 3: Payment and Fiscal Administrative Services (4.2-C)
COMMENTS:

Subtotal ELC 3 _____ (Maximum Score = 400 points)

RFP SCORING OVERVIEW

TOTAL SCORE OF THRESHOLD #1

Threshold Category	Section	Maximum Points	Awarded Points
Criteria	Section A	350	
Knowledge and Commitment	Section B	100	
Organizational Capacity	Section C	250	
Management and Coordination of Management Information Systems	Section D	200	
Relationships with Key Stakeholders	Section E	100	
TOTAL		1000	

TOTAL SCORE OF RFP APPLICATION

Threshold Category	ELC Maximum Points	Total Points Earned	Threshold #1 Points Earned	Total Score
ELC 1	200			
ELC 2	600			
ELC 3	400			
TOTAL	1200			

NOTE: The total score of each Early Learning Component (ELC) is comprised of the total points earned in Threshold #1 plus the total points earned for each ELC, as applicable.