

Community Coordinated Care for Children, Inc. (4C)
 Written Inquiries to the Early Learning Coalition of Osceola County
 Request for Proposal for the Delivery of School Readiness (SR) and Voluntary-Pre-Kindergarten (VPK) Services
 October 1, 2021 through June 30, 2024

Page #	Specific Page Reference	Narrative from RFP	Question	Response
29-30	<p>5.2. Required Proposal Format C. RFP Cross Reference Table</p>	<p>In order to facilitate the Proposal evaluation by the Procurement Committee, the Applicant is required to provide a table, which cross references the contents of their Proposal with the contents of the RFP.</p>	<p>For prior RFPs we found that this table was most helpful in cross referencing our responses to the RFP rating scale/matrix. This greatly facilitates the review process for the Procurement Committee by allowing them to go directly to the page containing our specific response. To lessen the burden on the Committee, would the Coalition consider providing the RFP rating scale to cross response the sections in our response?</p>	<p>The RFP rating scale has been posted to the ELC website with the RFP materials at: http://elcosceola.org/rfp-for-school-readiness-sr-and-voluntary-pre-kindergarten-vpk-services-july-2021/</p> <p>The RFP rating scale will also be emailed to the inquirer and copies will be available in the ELC of Osceola main office, per RFP instructions.</p>
30	<p>5.3 Proposed Budget</p>	<p>The current combined (FY 2021-22) annual budget for the School Readiness Program is approximately \$16,865,013.</p>	<p>The amount on page 30 does not agree with the budget figure of \$14,154,635.00 on page 83, Appendix I. Standard Contract Sample Early Learning Coalition of Osceola County Central Agency Contract Fiscal Year 2021-2022. Can you confirm the use of the budget numbers on page 30?</p>	<p>The budget figure of \$16,865,013 on page 30 is the correct budget amount for FY 2021-2022 to use for budget calculations.</p>
31	<p>5.5 Other Required Information</p>	<p>C. Bonding, if applicable and Certificates of Insurance. The Applicant needs to attach proof of bonding and certificates of insurance that they currently hold.</p>	<p>The RFP requires bonding, which is common in construction contracts and although bonding has been mentioned in prior RFPs, it has never been required. Bonding is very expensive to obtain and would be a contract expense. As a current sub recipient with an excellent track record for performance, 4C would</p>	<p>Bonding requirement is waived for all applicants.</p>

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			respectfully ask the ELC to waive this requirement as in past RFPs. 4C would continue with the required insurances as currently provided.	
44	Appendix B: Response Checklist Form Section 11.9	Section II.9: Accounting Policies and Procedures	The Applicant's Accounting Policies and Procedures are required as supplemental information. As 4C is a current sub recipient of the ELC, the ELC has hard and/or electronic copies of 4C's Accounting Policies and Procedures. Are the policies and procedures required to be submitted in their entirety, or would it be acceptable to submit the indexes of both?	To ensure the most recent policies and procedures are reviewed, all applicants must submit Accounting Policies and Procedures in its entirety.
44	Appendix B: Response Checklist Form Section 11.9	Section II.9: Job descriptions of key management, MIS, and programmatic staff	Applicants are required to submit job descriptions as supplemental information. As 4C is the ELC's current sub recipient, would the Coalition want to receive all job descriptions again or only the updated and/or new ones?	To ensure the most recent job descriptions are reviewed, all applicants must submit all identified job descriptions.
13	2.6 Applicant's Conference/ Written Inquiries	Copies of responses to all inquiries that require clarification and or addenda to the RFP will be made available at the Applicant's Conference and will be emailed to all persons or firms who have submitted a written "Intent to Submit" Form within three (3) business days of the Applicant's Conference.	The date and time of this conference is not listed on the schedule of events on page 12 of the RFP.	ELC will not be holding an Applicant's Conference. Section 2.6 has been updated to accurately reflect that change and the written inquiry process.

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12	2.2 Schedule of Events and Deadlines	Written responses to all Applicant inquiries, including RFP Addenda, shall be posted on the Coalition's website and provided by email: 07/30/2021.	Is it possible for the ELC's written responses to be received any earlier than 07/30/2021?	ELC will make every effort to post and email written responses before 07/30/2021.
22-23	4.2 Early Learning Components (ELC) 4.2 A: ELC 1 – Early Learning Provider Compliance and Support Services 3. Evaluation Strategy	3.1. One hundred percent (100%) of existing School Readiness providers shall receive a Program Compliance monitoring inspection.	Per Form OEL-SR 20M_Statewide SR Provider Contract Monitoring Tool, it is allowable to use a sample size based on the number of SR programs funded by the Coalition and not the total number of provider contracts. Would the ELC be agreeable to modifying this evaluation strategy to mirror the sample size requirement per the Statewide Contract Monitoring Tool?	It is allowable to use the guidance per Form OEL-SR20M_Statewide SR Provider Monitoring Tool guidelines to modify this evaluation strategy.
22-23	4.2 Early Learning Components (ELC) 4.2 A: ELC 1 – Early Learning Provider Compliance and Support Services 3. Evaluation Strategy	3.2. One hundred percent (100%) of School Readiness providers will be evaluated annually to determine their implementation of a developmentally appropriate curriculum, which includes a character development component.	Per Form OEL-SR 20M_Statewide SR Provider Contract Monitoring Tool, it is allowable to use a sample size based on the number of SR programs funded by the Coalition and not the total number of provider contracts. Would the ELC be agreeable with modifying this evaluation strategy to mirror the sample size requirement per the Statewide Contract Monitoring Tool?	It is allowable to use the guidance per Form OEL-SR20M_Statewide SR Provider Monitoring Tool guidelines to modify this evaluation strategy.
22-23	4.2 Early Learning Components (ELC) 4.2 A: ELC 1 – Early Learning Provider	3.4. One hundred percent (100%) of providers who have been determined as non-compliant will receive Coalition approved non-compliance notification and	Providers have access to their private portal account. Would the ELC allow uploading the non-compliance letter to the provider's portal as an acceptable substitute	The ELC will allow uploading to the provider portal as an acceptable substitute for sending a letter via certified mail.

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	Compliance and Support Services 3. Evaluation Strategy	grievance process policies within five (5) business days by certified mail delivery with delivery confirmation, in addition to email and/or regular mail.	for sending the letter via certified mail?	
29	5.1 Proposal Submittal Instructions	B. The Applicant's Narrative must be single spaced on 8.5"x11" paper. All Applications should be stapled or bound by comb, spiral, or tape binding.	Applications for prior RFPs that had the same stated binding requirement have been submitted in three-ring binders. Will Applications in three-ring binders be acceptable?	RFP responses will be accepted in a three-ring binder format.