Vendor FAQ’s

• There are many different options for each product. If okay, we would like to present some alternatives for most categories, which might be different product options, or even size. In addition, we will explain the differences, e.g., many products look the same, but the material can be different and can make a big difference in quality. Yes, that is fine. If it's comparable, I can work with it on most items.

• Some items we will give you options between printing in full color vs. a one-color logo. Yes, some will be full color, and some will be one color. I know this can vary, so I am fine seeing options for that as well.

• We would give prices and any associated shipping costs, so you are able to determine the complete costs with no surprises. Awesome!

• Artwork – will you be providing the art for the items? Or do we need to include that in our pricing? It will vary. Most things only need our logo, but things like retractable banners and the like may need an expert’s touch.

• Is there an in-hand date for the items once they are ordered? The time frame will determine the source. We can source overseas for a less expensive option, but the lead time is generally longer. Also, will vary. Some things we can wait a little longer for to allow for outsourcing of materials, but some things we need as soon as possible, so we will need those a little faster. We will give at least a month’s warning for the most part.

• Imprint method – Full Color vs Single Color. Some of the items are obviously full color (feather banner, retractable floor display, etc.). Some of the items are normally produced one color but can also have full color options (bags, pens, bottles, etc.). Can you clarify how you want the items to be imprinted? Or should I quote both ways? We would prefer a quote both ways as far as cost comparison.

• Questions regarding the individual items, for example here are a few:
  
  o Feather Banner – how tall – 8’, 12’, 15’, 18’? Our current banners are 12' so we will keep them that way.
Tablecloth – 6 feet or 8 feet? 3 sided or 4 sided? 6' and 3 sided
Retractable Floor Display – what size? The standard is 33x80, standard is great.
Tent – full color imprint or single color? Open to both options. Willing to see the cost difference.
Drawstring Bag – standard size of 14.5” x 17.5”? Standard for this as well.
Tote Bag – size? These are reusable grocery bags, so whatever standard size is fine.
Aluminum Bottle – style and size? 24 oz. I'm thinking of the one with the clip on the top. Also open to the cola shaped stainless steel as well in a similar ounce.
Die Cut Sticker – Overall size? Complexity of die cut? stickers are 2x2”. I prefer it to cut around the logo, but I am open if you have some cool options.
Die Cut Magnets – Overall size? Complexity of die cut. Same as sticker
Snack Containers – style and size? open to this, but it will be given to families for their children’s snacks. So, something that can hold goldfish or something similar.
Folders – are you wanting a standard 9x12 2-pocket folder? Standard white gloss stock? Folders are the standard size and white gloss stock.
Name Tags – full color or engraved? Standard 1x3? Magnet or pin back? Name tags will be in full color and we're open to either engraved or print. Standard size with magnetic back.
Office Signage – can you send more specific details about this item? Office signage will be for our new lobby (front door signage) and for office doors specifically. (For example: Names and positions, training room, etc.)